

EMPLOYMENT APPLICATION

Position applied for: _____

Personal

Surname: _____ Forenames: _____

Address: _____

Post Code: _____

Telephone: _____ Mobile: _____

E-mail address: _____

Do you drive? Yes No

Type of licence: Full Provisional LGV C (HGV 2&3)
LGV C+E (HGV 1) *

Have you ever been disqualified: Yes No

If yes, dates From: _____ To: _____

Have you any current endorsements? Yes No If yes, detail below:

Date	Reason	No. of points	Removal Date

Health

Are you in good health? Yes No

In the last 12 months, how many days were you absent due to sickness: _____

Reason(s): _____

Are there any conditions or disabilities which may affect your application? Yes No

Please give details: _____

Are you a Registered Disabled Person? Yes No Reg.No.: _____

General

Have you ever been convicted of a criminal offence? Yes No

(Declaration subject to the Rehabilitation of Offenders Act)

If yes, details: _____

Do you need a work permit to work in the UK? Yes No

Secondary Education

School	Dates		Examinations (subject/result etc)
	From	To	

Professional/Trade Qualifications (Degree/HNC/ONC/NVQ/C&G etc.)

University/College/Training Establishment	Dates		Subject/Qualification/Class of Degree
	From	To	

Training

Subject	Date	Training Establishment

Membership of Trade Union or Professional Organisation:

General

Interests/hobbies:

Previous Employment (Please give details of your previous employment, starting with the most recent)

Present/Last Employer:

Type of business: _____ Job Title: _____

Reason for leaving: _____

Date started: _____ Date left: _____ Salary: _____

Duties/responsibilities: _____

Previous Employer:

Type of business: _____ Job Title: _____

Reason for leaving: _____

Date started: _____ Date left: _____ Salary: _____

Duties/responsibilities: _____

Previous Employer:

Type of business: _____ Job Title: _____

Reason for leaving: _____

Date started: _____ Date left: _____ Salary: _____

Duties/responsibilities: _____

Previous Employer:

Type of business: _____ Job Title: _____

Reason for leaving: _____

Date started: _____ Date left: _____ Salary: _____

Duties/responsibilities: _____

References (please indicate TWO work related references)

Name:	_____	Name:	_____
Company:	_____	Company:	_____
Address:	_____	Address:	_____

Position:	_____	Position:	_____
Telephone:	_____	Telephone:	_____

Equal Opportunities

Applicants are requested to tick the relevant boxes below to enable the Company to monitor its Equal Opportunities Policy. Monitoring is recommended by the Codes of Practice for the elimination of racial discrimination and for the elimination of discrimination on the grounds of age, sex or marital status. This information is used for no other purpose and will be treated as confidential.

Male Female Date of Birth: _____

Ethnic Group

White Black – Caribbean Black-African Chinese

Indian Pakistani Bangladeshi Other

Recruitment Policy

It is the Company's policy to employ the best qualified personnel and provide Equal Opportunities for the advancement of employees including promotion and training, and not to discriminate against any person because of race, sex, age, marital status or disability.

Declaration

I confirm that the information given in this application is, to the best of my knowledge, true and complete. Any false statement may be sufficient cause for rejection or, if employed, dismissal.

I authorise the Company to obtain references to support this application once an offer has been made and accepted and release the Company and referees from any liability caused by giving and receiving information.

Name: _____ Date: _____